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our What's On page



# The Centre for Academic Success

## Course Catalogue



**AUTUMN/WINTER 24**

# WELCOME

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## WHAT IS THE CENTRE FOR ACADEMIC SUCCESS?

The Centre for Academic Success is here to support you in developing your academic study skills and achieve your goals. Whether you are entering university for the first time or taking the next step on your academic journey, we can help you bridge the gap between where you are and where you need to be.

## HOW CAN WE BENEFIT YOU?

You can maximise your potential and develop confidence through a range of courses, workshops and one-to-one tutorials. All our staff are highly qualified, with years of experience and offer friendly, professional advice and support. As well as the sessions listed in this catalogue we also provide 1-to-1 support, a range of online courses and a wealth of knowledge in articles.



# TABLE OF CONTENTS

---



One-to-one Support

4



eLearning

5



Academic Integrity

6



Analytical Skills

8



Digital Skills

10



Dissertation Preparation

12



English Language Support

14



Exam Techniques

15



Maths

16



Oral Communication

18



Postgrad Research

20



Statistics

21



Study Skills

22



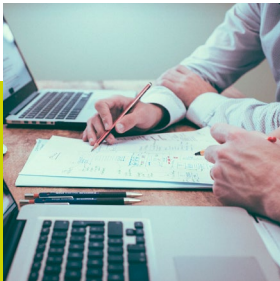
Writing Skills

26

# ONE-TO-ONE SUPPORT

You can book a one-to-one appointment once per week for tailored advice on specific aspects of your academic work. You will get the most from your appointment if you have questions in mind that you would like specific feedback on.

**PLEASE NOTE:** To book these appointments, you will be required to sign in using your University email and password.



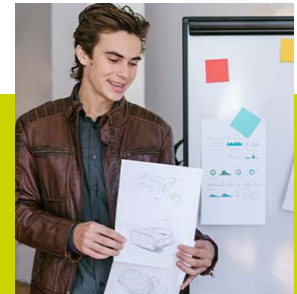
## Writing

Assignment structure, grammar, quality of writing and key skills



## Microsoft skills

Formatting queries in Word, slide and poster design and sorting data in Excel



## Presentations

Structure, delivery, managing nerves and public speaking techniques



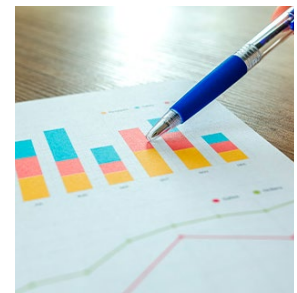
## Exam preparation

Exam techniques, time management and revision strategies



## Mathematics

Calculus, algebra, differential equations and numerical methods



## Statistics

Statistical testing, interpreting results, assumption testing and defining variables

# eLEARNING

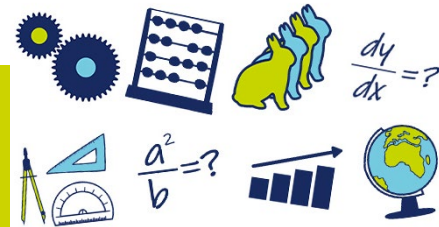
We offer a range of free online resources, available to all students. You can undertake as many as you like during your time at university. Our online courses cover the transition to university, study skills, academic integrity, reading, writing and maths and stats.

Browse through the online catalogue to find out more and sign up to our online resources



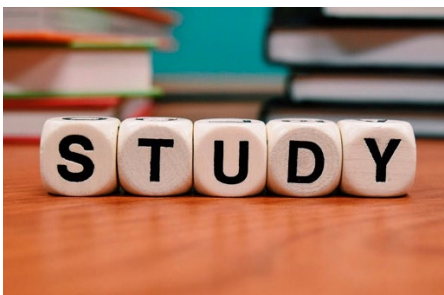
## Academic success

A series of Canvas courses designed to support you as you settle into university



## Maths hub

The Maths Hub is a Canvas course packed full of resources to help develop your Mathematics skills



## Essential study skills

Essential Study Skills is a Canvas course packed full of interactive e-learning resources on academic reading, essay writing and other key study skills



## Report writing

Report Writing is an FAQ Canvas course packed full of interactive e-learning resources based around commonly asked questions

# ACADEMIC INTEGRITY

Our workshops cover topics such as quoting, paraphrasing and academic integrity. We can help you identify what plagiarism is and how to avoid it.

Here you can explore the live workshops the Centre for Academic Success has to offer over the next semester on the theme of Academic Integrity.



## Courses

Date	Course Name	Location	Time
09/10	AI and Academic Skills (4 weeks)	Singleton	14:00 - 16:00

## Workshops

Date	Session Name	Location	Time
02/10	Academic integrity matters	Singleton	10:00 - 11:00
03/10	Academic integrity matters	Bay	11:00 - 12:00
08/10	Paraphrasing and citations	Singleton	10:00 - 11:00
09/10	Academic integrity matters	Online	11:00 - 12:00
14/10	Writing with multiple sources	Singleton	10:00 - 11:00
14/10	Paraphrasing and citations	Online	11:00 - 12:00
24/10	Paraphrasing and citations	Bay	10:00 - 11:00
24/10	Writing with multiple sources	Online	11:00 - 12:00
31/10	Writing with multiple sources	Bay	10:00 - 11:00
31/10	Paraphrasing and citations	Singleton	14:00 - 15:00
05/11	Writing with multiple sources	Singleton	14:00 - 15:00
08/11	Paraphrasing and citations	Online	13:00 - 14:00
11/11	Academic integrity matters	Online	13:00 - 14:00
14/11	Writing with multiple sources	Online	13:00 - 14:00
14/11	Paraphrasing and citations	Bay	14:00 - 15:00

Date	Session Name	Location	Time
19/11	Academic integrity matters	Bay	10:00 - 11:00
21/11	Writing with multiple sources	Bay	11:00 - 12:00
14/11	Paraphrasing and citations	Bay	14:00 - 15:00
22/11	Paraphrasing and citations	Singleton	12:00 - 13:00
27/11	Paraphrasing and citations	Online	11:00 - 12:00
27/11	Writing with multiple sources	Singleton	12:00 - 13:00
27/11	Academic integrity matters	Singleton	14:00 - 15:00
02/12	Academic integrity matters	Online	11:00 - 12:00
05/12	Academic integrity matters	Singleton	12:00 - 13:00

# ANALYTICAL SKILLS

Critical thinking is the ability to make good judgements about a certain issue. It helps you identify and understand arguments and evidence, and use this understanding to answer a question or suggest a suitable course of action to solve a problem.

Here you can explore the workshops the Centre for Academic Success has to offer over the next semester on the theme of Analysis and Critical Thinking.



## Workshops

Date	Session Name	Location	Time
03/10	Intro to critical thinking	Singleton	10:00 - 11:00
03/10	Intro to critical thinking	Bay	10:00 - 11:00
07/10	Developing critical paragraphs	Singleton	14:00 - 15:00
09/10	Creative thinking	Singleton	14:00 - 16:00
10/10	Creative thinking	Bay	14:00 - 16:00
11/10	Critical reading	Singleton	12:00 - 13:00
14/10	Critical reading	Online	13:00 - 14:00
15/10	Common flaws in arguments	Singleton	14:00 - 15:00
16/10	Being critical in your writing	Singleton	10:00 - 11:00
17/10	Developing critical paragraphs	Online	11:00 - 12:00
17/10	Critical thinking in debates	Singleton	14:00 - 15:00
21/10	Critical thinking in debates	Online	13:00 - 14:00
21/10	Intro to critical thinking	Singleton	14:00 - 15:00
22/10	Being critical in your writing	Online	11:00 - 12:00
23/10	Developing critical paragraphs	Online	12:00 - 13:00
24/10	Critical reading	Bay	14:00 - 15:00
25/10	Common flaws in arguments	Online	13:00 - 14:00
28/10	Developing critical paragraphs	Singleton	10:00 - 11:00
29/10	Being critical in your writing	Bay	10:00 - 11:00



Date	Session Name	Location	Time
30/10	Critical reading	Singleton	10:00 - 11:00
01/11	Intro to critical thinking	Online	11:00 - 12:00
05/11	Critical thinking in debates	Online	11:00 - 12:00
06/11	Common flaws in arguments	Singleton	10:00 - 11:00
07/11	Critical thinking in debates	Singleton	10:00 - 11:00
07/11	Developing critical paragraphs	Online	13:00 - 14:00
07/11	Intro to critical thinking	Bay	13:00 - 14:00
07/11	Being critical in your writing	Singleton	14:00 - 15:00
12/11	Developing critical paragraphs	Bay	10:00 - 11:00
12/11	Common flaws in arguments	Online	11:00 - 12:00
13/11	Critical thinking in debates	Online	11:00 - 12:00
13/11	Being critical in your writing	Online	14:00 - 15:00
14/11	Critical reading	Bay	11:00 - 12:00
14/11	Intro to critical thinking	Singleton	10:00 - 11:00
19/11	Intro to critical thinking	Online	13:00 - 14:00
19/11	Common flaws in arguments	Bay	14:00 - 15:00
20/11	Developing critical paragraphs	Singleton	10:00 - 11:00
20/11	Being critical in your writing	Bay	12:00 - 13:00
21/11	Critical reading	Singleton	14:00 - 15:00
26/11	Developing critical paragraphs	Online	13:00 - 14:00
28/11	Common flaws in arguments	Singleton	10:00 - 11:00
28/11	Critical reading	Online	11:00 - 12:00
29/11	Critical thinking in debates	Singleton	10:00 - 11:00
29/11	Being critical in your writing	Singleton	12:00 - 13:00
02/12	Being critical in your writing	Online	13:00 - 14:00
05/12	Critical thinking in debates	Bay	12:00 - 13:00

# DIGITAL SKILLS

Digital skills are about how you handle, present and communicate information and content using digital tools and platforms. This includes problem-solving, innovation and the creation of digital content and media, both academically and professionally.

Here you can explore the live workshops the Centre for Academic Success has to offer over the next semester on the theme of Digital Skills.



## Workshops

Date	Session Name	Location	Time
30/09	The principles of slide design	Online	10:00 - 12:00
01/10	Getting to know Latex	Online	16:00 - 17:00
02/10	Getting the most from Outlook	Singleton	15:00 - 16:00
04/10	Setting up a spreadsheet	Bay	10:00 - 12:00
07/10	Poster design in PowerPoint	Online	10:00 - 12:00
08/10	Intermediate Latex	Online	16:00 - 17:00
09/10	Using formatting styles	Singleton	14:00 - 16:00
11/10	Using formulas in Excel	Bay	10:00 - 12:00
14/10	Using OneDrive efficiently	Online	10:00 - 11:00
14/10	Getting the most from Outlook	Online	11:00 - 12:00
15/10	Getting to know Python	Online	16:00 - 17:00
16/10	Getting to know Latex	Singleton	14:00 - 15:00
16/10	Applying captions in Word	Singleton	14:00 - 16:00
16/10	Intermediate Latex	Singleton	15:00 - 16:00
18/10	Creating pivot tables	Bay	10:00 - 12:00
21/10	Using formatting styles	Online	10:00 - 12:00
22/10	Intermediate Python	Online	16:00 - 17:00
23/10	Getting to know Python	Singleton	14:00 - 15:00
23/10	Page layout & time saving tips	Singleton	14:00 - 16:00

Date	Session Name	Location	Time
23/10	Intermediate Python	Singleton	15:00 - 16:00
25/10	Charts and graphs in Excel	Bay	10:00 - 12:00
28/10	Applying captions in Word	Online	10:00 - 12:00
30/10	Setting up a spreadsheet	Singleton	14:00 - 16:00
01/11	The principles of slide design	Bay	10:00 - 12:00
04/11	Page layout & time saving tips	Online	10:00 - 12:00
06/11	Using formulas in Excel	Singleton	14:00 - 16:00
08/11	Poster design in PowerPoint	Bay	10:00 - 12:00
11/11	Setting up a spreadsheet	Online	10:00 - 12:00
13/11	Creating pivot tables	Singleton	14:00 - 16:00
15/11	Using OneDrive efficiently	Bay	10:00 - 11:00
15/11	Getting the most from Outlook	Bay	11:00 - 12:00
18/11	Using formulas in Excel	Online	10:00 - 12:00
20/11	Charts and graphs in Excel	Singleton	14:00 - 16:00
21/11	Getting to know Latex	Bay	13:00 - 14:00
21/11	Intermediate Latex	Bay	14:00 - 15:00
22/11	Using formatting styles	Bay	10:00 - 12:00
25/11	Creating pivot tables	Online	10:00 - 12:00
27/11	The principles of slide design	Singleton	14:00 - 16:00
28/11	Getting to know Python	Bay	13:00 - 14:00
28/11	Intermediate Python	Bay	14:00 - 15:00
29/11	Applying captions in Word	Bay	10:00 - 12:00
02/12	Charts and graphs in Excel	Online	10:00 - 12:00
04/12	Poster design in PowerPoint	Singleton	14:00 - 16:00
06/12	Page layout & time saving tips	Bay	10:00 - 12:00
10/12	Formatting your Thesis	Singleton	10:00 - 12:00

# DISSERTATION PREPARATION

These workshops will cover everything you'll need to write a successful dissertation. From asking the right questions at the outset, to the nuts and bolts of a literature review and formatting it ready for submission, sign up to get your dissertation off to the right start.

Here you can explore the live workshops the Centre for Academic Success has to offer over the next semester on the theme of Dissertation Preparation.



## Workshops

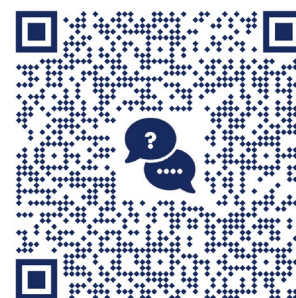
Date	Session Name	Location	Time
23/10	Writing the literature review	Singleton	10:00 - 11:00
24/10	Annotated bibliographies	Singleton	10:00 - 11:00
29/10	Writing systematic reviews	Singleton	10:00 - 11:00
29/10	Writing the literature review	Online	11:00 - 12:00
30/10	Annotated bibliographies	Online	11:00 - 12:00
06/11	Writing the literature review	Bay	10:00 - 11:00
06/11	Planning your dissertation	Singleton	14:00 - 16:00
07/11	Annotated bibliographies	Bay	10:00 - 11:00
07/11	Writing systematic reviews	Online	11:00 - 12:00
11/11	Writing the literature review	Singleton	14:00 - 15:00
12/11	Annotated bibliographies	Singleton	14:00 - 15:00
13/11	Writing systematic reviews	Bay	12:00 - 13:00
13/11	Research questions and proposals	Singleton	14:00 - 15:00
13/11	Abstracts and introductions	Singleton	15:00 - 16:00
18/11	Writing systematic reviews	Singleton	14:00 - 15:00
20/11	Annotated bibliographies	Online	11:00 - 12:00
20/11	Writing the literature review	Singleton	14:00 - 15:00
20/11	Writing your methodology	Singleton	15:00 - 16:00
21/11	Writing the literature review	Online	11:00 - 12:00

Date	Session Name	Location	Time
22/11	Research questions and proposals	Online	11:00 - 12:00
22/11	Abstracts and introductions	Online	13:00 - 14:00
26/11	Writing systematic reviews	Online	11:00 - 12:00
27/11	Annotated bibliographies	Bay	10:00 - 11:00
27/11	Results and discussions	Singleton	14:00 - 16:00
28/11	Writing the literature review	Bay	10:00 - 11:00
29/11	Writing your methodology	Online	11:00 - 12:00
03/12	Writing the literature review	Singleton	12:00 - 13:00
04/12	Annotated bibliographies	Singleton	12:00 - 13:00
06/12	Results and discussions	Online	10:00 - 12:00
11/12	Writing systematic reviews	Singleton	10:00 - 11:00

# ENGLISH LANGUAGE SUPPORT

If English is your second language, one of your goals while studying here may be to improve your English. Our courses offer you the opportunity to build your English language and academic skills in order to make the most of your time at Swansea.

Here you can explore the live workshops the Centre for Academic Success has to offer over the next semester on the theme of English Language Support.



## Courses

Date	Course Name	Location	Time
30/09	Academic writing in English (10 weeks)	Singleton	12:00 - 13:00
01/10	Pronunciation (8 weeks)	Bay	12:00 - 13:00
01/10	Pronunciation (8 weeks)	Singleton	12:00 - 13:00
02/10	Grammar basics (10 weeks)	Singleton	12:00 - 13:00
02/10	Academic writing in English (10 weeks)	Bay	14:00 - 15:00
02/10	Talk club (10 weeks)	Bay	15:00 - 16:00
03/10	Reading skills (5 weeks)	Bay	12:00 - 13:00
03/10	Reading skills (5 weeks)	Singleton	12:00 - 13:00
04/10	Talk club (10 weeks)	Singleton	11:00 - 12:00
09/10	Academic writing in English (10 weeks)	Online	13:00 - 14:00

# EXAM SKILLS

These workshops will cover everything you'll need to prepare for your exams, from effective revision strategies to techniques to help during your exam.

Here you can explore the live workshops the Centre for Academic Success has to offer over the next semester on the theme of Exam Skills.



## Workshops

Date	Session Name	Location	Time
25/11	Effective revision	Singleton	10:00 - 11:00
26/11	Mastering exam success	Singleton	10:00 - 11:00
03/12	Effective revision	Bay	14:00 - 15:00
04/12	Effective revision	Online	11:00 - 12:00
04/12	Effective revision	Singleton	14:00 - 15:00
04/12	Mastering exam success	Singleton	15:00 - 16:00
05/12	Effective revision	Bay	10:00 - 11:00
05/12	Mastering exam success	Online	11:00 - 12:00
05/12	Mastering exam success	Bay	14:00 - 15:00
09/12	Effective revision	Online	13:00 - 14:00
10/12	Effective revision	Singleton	12:00 - 13:00
10/12	Mastering exam success	Online	13:00 - 14:00
11/12	Mastering exam success	Bay	14:00 - 15:00
12/12	Mastering exam success	Singleton	12:00 - 13:00

# MATHS

Not only is numeracy a life skill, but an understanding of mathematics helps to develop skills in critical thinking and problem solving, which can be used throughout your academic studies and your future career.

Here you can explore the live workshops the Centre for Academic Success has to offer over the next semester on the theme of Mathematics.



## Workshops

Date	Session Name	Location	Time
01/10	An introduction to matrices	Online	12:00 - 13:00
02/10	An introduction to matrices	Singleton	12:00 - 13:00
03/10	Mathematical expressions	Bay	12:00 - 13:00
03/10	Logarithms and exponentials	Bay	13:00 - 14:00
08/10	Matrix multiplication	Online	12:00 - 13:00
09/10	Matrix multiplication	Singleton	12:00 - 13:00
10/10	Partial fractions	Bay	12:00 - 13:00
10/10	Solving quadratic equations	Bay	13:00 - 14:00
15/10	Linear algebra	Online	12:00 - 13:00
16/10	Linear algebra	Singleton	12:00 - 13:00
17/10	Composition of functions	Bay	12:00 - 13:00
17/10	Numerical reasoning	Bay	13:00 - 14:00
22/10	Gauss elimination	Online	12:00 - 13:00
23/10	Gauss elimination	Singleton	12:00 - 13:00
24/10	The rules of differentiation	Bay	12:00 - 13:00
24/10	Basic integration	Bay	12:00 - 13:00
29/10	Mathematical expressions	Online	12:00 - 13:00
29/10	The rules of differentiation	Online	15:00 - 16:00
20/10	Numerical reasoning	Online	16:00 - 17:00

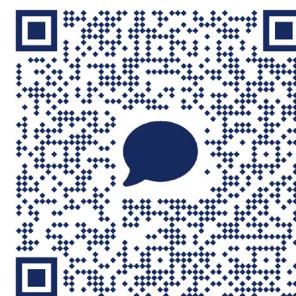


Date	Session Name	Location	Time
30/10	The rules of differentiation	Singleton	12:00 - 13:00
30/10	Basic integration	Singleton	14:00 - 15:00
31/10	Integration by substitution	Bay	12:00 - 13:00
31/10	Integration by parts	Bay	13:00 - 14:00
05/11	Logarithms and exponentials	Online	12:00 - 13:00
05/11	Basic integration	Online	15:00 - 16:00
06/11	Integration by substitution	Singleton	12:00 - 13:00
06/11	Integration by parts	Singleton	14:00 - 15:00
07/11	Solving differential equations	Bay	12:00 - 13:00
12/11	Partial fractions	Online	12:00 - 13:00
12/11	Integration by substitution	Online	15:00 - 16:00
13/11	Solving differential equations	Singleton	12:00 - 13:00
13/11	Numerical reasoning	Singleton	14:00 - 15:00
14/11	An introduction to matrices	Bay	12:00 - 13:00
19/11	Solving quadratic equations	Online	12:00 - 13:00
19/11	Integration by parts	Online	15:00 - 16:00
20/11	Mathematical expressions	Singleton	12:00 - 13:00
20/11	Logarithms and exponentials	Singleton	14:00 - 15:00
21/11	Matrix multiplication	Bay	12:00 - 13:00
26/11	Composition of functions	Online	12:00 - 13:00
26/11	Solving differential equations	Online	15:00 - 16:00
27/11	Partial fractions	Singleton	12:00 - 13:00
27/11	Solving quadratic equations	Singleton	14:00 - 15:00
28/11	Linear algebra	Bay	12:00 - 13:00
04/12	Composition of functions	Singleton	12:00 - 13:00
05/12	Gauss elimination	Bay	12:00 - 13:00

# ORAL COMMUNICATION

Communicating ideas with confidence allows you to establish credibility. Developing the appropriate skills not only allows you to gain confidence and reduce anxiety, but also provides you with valuable transferable and life skills which allow you to showcase your expertise in such a way that audiences want to engage with you and your work.

Here you can explore the live workshops the Centre for Academic Success has to offer over the next semester on the theme of Oral Communication.



## Courses

Date	Course Name	Location	Time
01/10	Pronunciation (8 weeks)	Bay	12:00 - 13:00
01/10	Pronunciation (8 weeks)	Singleton	12:00 - 13:00
02/10	Talk club (10 weeks)	Bay	15:00 - 16:00
04/10	Talk club (10 weeks)	Singleton	11:00 - 12:00

## Workshops

Date	Session Name	Location	Time
17/10	Critical thinking in debates	Singleton	14:00 - 15:00
21/10	Critical thinking in debates	Online	13:00 - 14:00
22/10	Giving informative speeches	Singleton	14:00 - 16:00
25/10	Poster presentation tips	Singleton	12:00 - 13:00
30/10	Effective presentation skills	Singleton	14:00 - 15:00
30/10	Practise your speech	Singleton	15:00 - 16:00
31/10	Group work tips	Singleton	10:00 - 11:00
01/11	Podcasts for assessment	Singleton	10:00 - 11:00
01/11	Poster presentation tips	Online	16:00 - 17:00
05/11	Podcasts for assessment	Online	13:00 - 14:00
05/11	Poster presentation tips	Bay	14:00 - 15:00

Date	Session Name	Location	Time
06/11	Effective presentation skills	Singleton	14:00 - 15:00
06/11	Practise your speech	Singleton	15:00 - 16:00
07/11	Critical thinking in debates	Singleton	10:00 - 11:00
07/11	Giving informative speeches	Bay	14:00 - 15:00
08/11	Group work tips	Singleton	12:00 - 13:00
11/11	Poster presentation tips	Singleton	10:00 - 11:00
12/11	Giving persuasive speeches	Singleton	12:00 - 13:00
12/11	Group work tips	Bay	14:00 - 15:00
13/11	Effective presentation tips	Bay	10:00 - 11:00
13/11	Critical thinking in debates	Online	11:00 - 12:00
15/11	Giving persuasive speeches	Singleton	12:00 - 13:00
19/11	Giving persuasive speeches	Singleton	10:00 - 11:00
20/11	Effective presentation skills	Singleton	14:00 - 15:00
20/11	Practise your speech	Singleton	15:00 - 16:00
21/11	Poster presentation tips	Online	13:00 - 14:00
21/11	Effective presentation skills	Bay	14:00 - 15:00
21/11	Practise your speech	Bay	15:00 - 16:00
27/11	Giving persuasive speeches	Bay	12:00 - 13:00
27/11	Surviving the Viva	Singleton	15:00 - 16:00
28/11	Poster presentation tips	Bay	12:00 - 13:00
29/11	Critical thinking in debates	Singleton	10:00 - 11:00
05/12	Critical thinking in debates	Bay	12:00 - 13:00

# POSTGRADUATE RESEARCH

To attain the standards required for postgraduate study, you will almost certainly need to further enhance your study skills. Your research and level of analysis are expected to be more in-depth and original. Your communication skills, both written and oral, will need to be more advanced.

Here you can explore the live workshops the Centre for Academic Success has to offer over the next semester on the theme of Postgraduate Research.



## Workshops

Date	Session Name	Location	Time
01/10	Being a successful postgrad	Singleton	10:00 - 11:00
01/10	Being a successful postgrad	Bay	10:00 - 11:00
08/10	Being a successful postgrad	Online	13:00 - 14:00
05/11	Becoming a research writer	Singleton	10:00 - 12:00
12/11	Abstracts, intros & flow	Singleton	10:00 - 12:00
19/11	Writing critically: Lit review	Singleton	10:00 - 12:00
26/11	Writing about research methods	Singleton	10:00 - 12:00
27/11	Surviving the viva	Singleton	15:00 - 16:00
03/12	Final chapters and editing	Singleton	10:00 - 12:00
10/12	Formatting your thesis	Singleton	10:00 - 12:00

# STATISTICS

Whether you need to refresh your statistics skills or build and develop on existing knowledge, we can help you achieve your goal.

Here you can explore the live workshops the Centre for Academic Success has to offer over the next couple of weeks on the theme of Statistics.



## Workshops

Date	Session Name	Location	Time
01/10	Hypothesis testing	Online	15:00 - 16:00
02/10	Hypothesis testing	Singleton	14:00 - 15:00
02/10	Hypothesis testing in action	Singleton	15:00 - 16:00
08/10	Hypothesis testing in action	Online	15:00 - 16:00
09/10	Visualisation of data	Singleton	14:00 - 15:00
09/10	Visualisation of data	Singleton	15:00 - 16:00
15/10	Visualisation of data	Online	15:00 - 16:00
22/10	Visualisation of data	Online	15:00 - 16:00
07/11	Hypothesis testing	Bay	13:00 - 14:00
07/11	Hypothesis testing in action	Bay	14:00 - 15:00
14/11	Visualisation of data	Bay	13:00 - 14:00
14/11	Visualisation of data	Bay	14:00 - 15:00

# STUDY SKILLS

These workshops will help you develop a range of skills that can be used to help organise your study routines, but will also prove useful in the world beyond university. Behind all the workshops is the aim to help you become a more efficient and effective learner – to achieve more in less time. You'll learn how best to organise your study schedule in line with what science tells us about how we learn, and how to become a more creative thinker. You will also learn proven and effective time management and memory techniques to help you organise your study schedule.

Here you can explore the live workshops the Centre for Academic Success has to offer over the semester on the theme of Study Skills.



## Courses

Date	Course Name	Location	Time
03/10	Reading skills (5 weeks)	Bay	12:00 - 13:00
03/10	Reading skills (5 weeks)	Singleton	12:00 - 13:00
09/10	AI and academic skills (4 weeks)	Singleton	14:00 - 16:00

## Workshops

Date	Session Name	Location	Time
30/09	Being a successful student	Singleton	10:00 - 11:00
01/10	Being a successful postgrad	Singleton	10:00 - 11:00
01/10	Being a successful postgrad	Bay	10:00 - 11:00
01/10	Being a successful student	Bay	14:00 - 15:00
02/10	Learning to learn	Singleton	14:00 - 16:00
07/10	Being a successful student	Online	13:00 - 14:00
08/10	Assignment research and reading	Bay	10:00 - 11:00
08/10	Learning to learn	Bay	14:00 - 16:00
08/10	Being a successful postgrad	Online	13:00 : 14:00
09/10	Writing effective emails	Bay	12:00 - 13:00
09/10	Creative thinking	Singleton	14:00 - 16:00

Date	Session Name	Location	Time
10/10	Titles, planning and structure	Singleton	10:00 - 11:00
10/10	Creative thinking	Bay	14:00 - 16:00
11/10	Writing effective emails	Singleton	10:00 - 11:00
11/10	Learning to learn	Online	11:00 - 13:00
11/10	Critical reading	Singleton	12:00 - 13:00
14/10	Critical reading	Online	13:00 - 14:00
15/10	Writing effective emails	Online	13:00 - 14:00
15/10	Time management	Bay	14:00 - 16:00
16/10	Titles, planning and structure	Online	11:00 - 12:00
16/10	Time management	Singleton	14:00 - 16:00
17/10	Editing and proofreading	Singleton	10:00 - 11:00
17/10	Memory skills	Bay	14:00 - 16:00
18/10	Assignment research and reading	Singleton	14:00 - 15:00
22/10	Titles, planning and structure	Bay	10:00 - 11:00
22/10	Time management	Online	14:00 - 16:00
23/10	Editing and proofreading	Online	11:00 - 12:00
23/10	Memory skills	Singleton	14:00 - 16:00
24/10	Assignment research and reading	Online	13:00 - 14:00
24/10	Critical reading	Bay	14:00 - 15:00
29/10	Assignment research and reading	Bay	14:00 - 15:00
29/10	Titles, planning and structure	Singleton	14:00 - 15:00
29/10	Memory skills	Online	14:00 - 16:00
30/10	Critical reading	Singleton	10:00 - 11:00
30/10	Editing and proofreading	Bay	12:00 - 13:00
31/10	Using feedback	Bay	14:00 - 15:00
04/11	Assignment research and reading	Singleton	10:00 - 11:00
04/11	Titles, planning and structure	Online	11:00 - 12:00

Date	Session Name	Location	Time
04/11	Editing and proofreading	Singleton	14:00 - 15:00
05/11	Critical reading	Online	11:00 - 12:00
12/11	Titles, planning and structure	Bay	15:00 - 16:00
13/11	Memory skills	Singleton	14:00 - 16:00
14/11	Assignment research and reading	Online	11:00 - 12:00
14/11	Critical reading	Bay	11:00 - 12:00
15/11	Editing and proofreading	Online	13:00 - 14:00
18/11	Titles, planning and structure	Singleton	10:00 - 11:00
19/11	Editing and proofreading	Bay	15:00 - 16:00
21/11	Critical reading	Singleton	14:00 - 15:00
25/11	Effective revision	Singleton	10:00 - 11:00
25/11	Titles, planning and structure	Singleton	14:00 - 15:00
26/11	Mastering exam success	Singleton	10:00 - 11:00
26/11	Editing and proofreading	Singleton	12:00 - 13:00
27/11	Assignment research and reading	Singleton	10:00 - 11:00
28/11	Critical reading	Online	11:00 - 12:00
02/12	Using feedback	Singleton	14:00 - 15:00
03/12	Assignment research and reading	Online	11:00 - 12:00
03/12	Effective revision	Bay	14:00 - 15:00
04/12	Effective revision	Online	11:00 - 12:00
04/12	Using feedback	Bay	12:00 - 13:00
04/12	Effective revision	Singleton	14:00 - 15:00
04/12	Mastering exam success	Singleton	15:00 - 16:00
05/12	Effective revision	Bay	10:00 - 11:00
05/12	Mastering exam success	Online	11:00 - 12:00
05/12	Mastering exam success	Bay	14:00 - 15:00
06/12	Editing and proofreading	Online	13:00 - 14:00



Date	Session Name	Location	Time
09/12	Effective revision	Online	13:00 - 14:00
10/12	Effective revision	Singleton	12:00 - 13:00
10/12	Mastering exam success	Online	13:00 - 14:00
11/12	Using feedback	Singleton	12:00 - 13:00
11/12	Mastering exam success	Bay	14:00 - 15:00
12/12	Mastering exam success	Singleton	12:00 - 13:00
13/12	Using feedback	Online	11:00 - 12:00

# WRITING SKILLS

The majority of university assignments still require you to write – and with good reason. Writing is not just how we demonstrate our understanding of a topic – in many cases it is how we learn. The ability to start with a blank page and order your ideas into something that is coherent, engaging and insightful is one of the most important skills to develop at university.

Here you can explore the live workshops the Centre for Academic Success has to offer over the next couple of weeks on the theme of Writing.



## Workshops

Date	Session Name	Location	Time
07/10	Writing intros and conclusions	Singleton	10:00 - 11:00
07/10	Developing critical paragraphs	Singleton	14:00 - 15:00
08/10	Paraphrasing and citations	Singleton	10:00 - 11:00
08/10	Assignment research and reading	Bay	10:00 - 11:00
09/10	Academic style and tone	Singleton	10:00 - 11:00
09/10	Effective emails	Bay	12:00 - 13:00
10/10	Titles, planning and structure	Singleton	10:00 - 11:00
11/10	Effective emails	Singleton	10:00 - 11:00
14/10	Writing with multiple sources	Singleton	10:00 - 11:00
14/10	Paraphrasing and citations	Online	11:00 - 12:00
14/10	Argument structure	Singleton	14:00 - 15:00
15/10	Writing with flow	Singleton	10:00 - 11:00
15/10	Academic style and tone	Online	11:00 - 12:00
15/10	Effective emails	Online	13:00 - 14:00
15/10	Common flaws in arguments	Singleton	14:00 - 15:00
16/10	Being critical in your writing	Singleton	10:00 - 11:00
16/10	Titles, planning and structure	Online	11:00 - 12:00
17/10	Editing and proofreading	Singleton	10:00 - 11:00

Date	Session Name	Location	Time
17/10	Developing critical paragraphs	Online	11:00 - 12:00
18/10	Writing blogs for assessment	Singleton	10:00 - 11:00
18/10	Writing intros and conclusions	Online	11:00 - 12:00
18/10	Assignment research and reading	Singleton	14:00 - 15:00
21/10	Reflective writing	Singleton	10:00 - 11:00
21/10	Writing with flow	Online	11:00 - 12:00
22/10	Report writing	Singleton	10:00 - 11:00
22/10	Titles, planning and structure	Bay	10:00 - 11:00
22/10	Being critical in your writing	Online	11:00 - 12:00
22/10	Writing blogs for assessment	Online	13:00 - 14:00
22/10	Writing intros and conclusions	Bay	14:00 - 15:00
23/10	Academic style and tone	Bay	10:00 - 11:00
23/10	Editing and proofreading	Online	11:00 - 12:00
23/10	Developing critical paragraphs	Bay	12:00 - 13:00
24/10	Paraphrasing and citations	Bay	10:00 - 11:00
24/10	Writing with multiple sources	Online	11:00 - 12:00
24/10	Assignment research and reading	Online	13:00 - 14:00
25/10	Argument structure	Online	11:00 - 12:00
25/10	Common flaws in arguments	Online	13:00 - 14:00
28/10	Developing critical paragraphs	Singleton	10:00 - 11:00
28/10	Report writing	Online	11:00 - 12:00
28/10	Academic style and tone	Singleton	14:00 - 15:00
29/10	Being critical in your writing	Bay	10:00 - 11:00
29/10	Assignment research and reading	Bay	14:00 - 15:00
29/10	Titles, planning and structure	Singleton	14:00 - 15:00
30/10	Writing with flow	Bay	10:00 - 11:00
30/10	Editing and proofreading	Bay	12:00 - 13:00

Date	Session Name	Location	Time
31/10	Writing with multiple sources	Bay	10:00 - 11:00
31/10	Reflective writing	Online	11:00 - 12:00
31/10	Paraphrasing and citations	Singleton	14:00 - 15:00
01/11	Podcasts for assessment	Singleton	10:00 - 11:00
01/11	Writing intros and conclusions	Singleton	12:00 - 13:00
04/11	Assignment research and reading	Singleton	10:00 - 11:00
04/11	Titles, planning and structure	Online	11:00 - 12:00
04/11	Writing intros and conclusions	Online	13:00 - 14:00
04/11	Editing and proofreading	Singleton	14:00 - 15:00
05/11	Becoming a research writer	Singleton	10:00 - 12:00
05/11	Argument structure	Singleton	10:00 - 11:00
05/11	Report writing	Bay	10:00 - 11:00
05/11	Podcasts for assessments	Online	13:00 - 14:00
05/11	Writing with multiple sources	Singleton	14:00 - 15:00
06/11	Common flaws in arguments	Singleton	10:00 - 11:00
06/11	Reflective writing	Bay	12:00 - 13:00
07/11	Developing critical paragraphs	Online	13:00 - 14:00
07/11	Being critical in your writing	Singleton	14:00 - 15:00
08/11	Writing for webpages	Singleton	10:00 - 11:00
08/11	Academic style and tone	Online	11:00 - 12:00
08/11	Paraphrasing and citations	Online	13:00 - 14:00
08/11	Writing with flow	Singleton	14:00 - 15:00
11/11	Argument structure	Online	11:00 - 12:00
12/11	Abstracts, intros & flow	Singleton	10:00 - 12:00
12/11	Developing critical paragraphs	Bay	10:00 - 11:00
12/11	Common flaws in arguments	Online	11:00 - 12:00
12/11	Writing for webpages	Online	13:00 - 14:00
12/11	Titles, planning and structure	Bay	15:00 - 16:00

Date	Session Name	Location	Time
13/11	Being critical in your writing	Online	14:00 - 15:00
14/11	Writing intros and conclusions	Bay	10:00 - 11:00
14/11	Assignment research and reading	Online	11:00 - 12:00
14/11	Writing with multiple sources	Online	13:00 - 14:00
14/11	Paraphrasing and citations	Bay	14:00 - 15:00
14/11	Report writing	Singleton	14:00 - 15:00
14/11	Writing with flow	Online	14:00 - 15:00
14/11	Academic style and tone	Bay	15:00 - 16:00
15/11	Editing and proofreading	Online	13:00 - 14:00
15/11	Reflective writing	Singleton	14:00 - 15:00
18/11	Titles, planning and structure	Singleton	10:00 - 11:00
18/11	Reflective writing	Online	11:00 - 12:00
19/11	Writing critically: lit review	Singleton	10:00 - 12:00
19/11	Report writing	Online	11:00 - 12:00
19/11	Common flaws in arguments	Bay	14:00 - 15:00
19/11	Writing intros and conclusions	Singleton	14:00 - 15:00
19/11	Editing and proofreading	Bay	15:00 - 16:00
20/11	Argument structure	Bay	10:00 - 11:00
20/11	Developing critical paragraphs	Singleton	10:00 - 11:00
20/11	Being critical in your writing	Bay	12:00 - 13:00
21/11	Academic style and tone	Singleton	10:00 - 11:00
21/11	Writing with flow	Bay	10:00 - 11:00
21/11	Writing with multiple sources	Bay	11:00 - 12:00
22/11	Paraphrasing and citations	Singleton	12:00 - 13:00
25/11	Academic style and tone	Online	11:00 - 12:00
25/11	Titles, planning and structure	Online	13:00 - 14:00
25/11	Argument structure	Singleton	14:00 - 15:00
26/11	Writing about research methods	Singleton	10:00 - 12:00

Date	Session Name	Location	Time
26/11	Editing and proofreading	Singleton	12:00 - 13:00
26/11	Developing critical paragraphs	Online	13:00 - 14:00
26/11	Report writing	Bay	14:00 - 15:00
27/11	Assignment research and reading	Singleton	10:00 - 11:00
27/11	Paraphrasing and citations	Online	11:00 - 12:00
27/11	Writing with multiple sources	Singleton	12:00 - 13:00
28/11	Common flaws in arguments	Singleton	10:00 - 11:00
28/11	Writing with flow	Singleton	12:00 - 13:00
28/11	Writing intros and conclusions	Online	13:00 - 14:00
28/11	Reflective writing	Bay	14:00 - 15:00
29/11	Being critical in your writing	Singleton	12:00 - 13:00
02/12	Report writing	Singleton	10:00 - 11:00
02/12	Being critical in your writing	Online	13:00 - 14:00
03/12	Final chapters and editing	Singleton	10:00 - 12:00
03/12	Assignment research and reading	Online	11:00 - 12:00
03/12	Writing with flow	Online	13:00 - 14:00
05/12	Argument structure	Online	13:00 - 14:00
05/12	Reflective writing	Singleton	14:00 - 15:00
06/12	Editing and proofreading	Online	13:00 - 14:00
10/12	Formatting your thesis	Singleton	10:00 - 12:00



If you've attended a course before please scan the QR code and leave us some feedback



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