

Swansea University Residential Services Policy: Electrical Appliances and Portal Appliance Testing (PAT)

Purpose:

This policy outlines the rules and guidelines for the use of electrical appliances within university accommodation. The aim is to ensure the safety of all students and maintain the integrity of the university's electrical system.

Scope:

This policy applies to all students residing in university accommodation and governs the use of electrical appliances brought into these residences.

1. Regulatory Compliance:

- The Health and Safety Executive (HSE), the independent regulator, provides advice and information on the safe use of electrical appliances within the UK. This includes guidelines on:
 - Safe use advice for electrical appliances.
 - Requirements for portable appliance testing (PAT).

2. Responsibility for Electrical Safety:

- It is the responsibility of the student to ensure that any electrical equipment brought into university accommodation is electrically safe and compatible with UK electrical systems.
- Power supplied in the accommodation is 240V, and all appliances must use 3-pin plugs.

3. Permitted Electrical Equipment:

- Only one multi-adaptor is permitted in each room for use with low wattage equipment, such as PCs and printers.
(Refer to Appendix A & B for further details).

4. Non-UK Equipment and Adaptors:

- Non-UK electrical equipment and associated non-UK to UK adaptors may not be used unless inspected and approved by the University.
(See Appendix C for details of approval procedure).

5. Testing of Electrical Appliances:

- If you are unsure about the suitability of any electrical appliance, contact your Residence Reception. They will arrange for an electrical test if required.

6. Annual PAT Testing:

- The University conducts annual portable appliance testing (PAT), during which all electrical equipment in communal areas will be tested for safety.

7. Removal of Unsafe or Excessive Load Items:

- Any electrical items that place excessive load on the electrical system or are deemed unsafe by Residence staff will be removed from the accommodation. These items will be stored until the end of the academic year.

8. Prohibited Electrical Items:

- The following items are prohibited from being brought into university accommodation:
 - Cubed adapters (more than one).
(Refer to Appendix D for details).
 - Electrical items requiring continental electrical adaptors to function.
 - Electrical room heaters.
 - Electric blankets.
 - Deep fat fryers.
 - Laundry equipment, including washing machines and tumble dryers.

9. Enforcement:

- Any student found in violation of this policy may be required to remove non-compliant electrical items from their accommodation. Repeated violations may result in further action in line with the University's disciplinary procedures.

Appendices:

- **Appendix A & B** – Multi-adaptor usage guidelines
- **Appendix C** – Non-UK equipment inspection and approval procedure
- **Appendix D** – Prohibited cubed adapters

Policy Review:

This policy will be reviewed annually or as necessary to ensure continued compliance with safety regulations and university standards.

Approval and Implementation:

This policy is approved by the University Residential Services and must be adhered to by all students living in university accommodation.

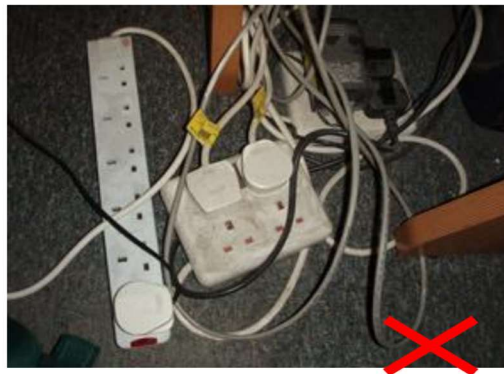
Contact Information: For any questions or clarifications regarding this policy, please contact your Residence Reception or the Residential Services team.

This policy aims to maintain a safe and functional living environment for all residents by ensuring electrical safety and compliance with university regulations.

Appendix A



Appendix B



Appendix C



Appendix D

